Request for Proposal (RFP)

Acoustic Treatment for Multipurpose Hall Issued by: The Punjab IAS & PCS Officers Cooperative House Building Society Ltd., Mullanpur

1. Introduction

The Punjab IAS & PCS Officers Cooperative House building Society invites proposals from qualified and experienced vendors specializing in acoustic treatment solutions. Contractors who have executed three works of similar value and quality in preceding seven years at places of similar standing such as Hotels, Clubs, Government Institutions are called upon to Express Interest. The objective is to enhance the acoustic quality of multipurpose hall located in the Foothills Club at New Chandigarh.

2. Scope of Work

The selected vendor will be required to:

- Conduct an assessment of the current acoustic condition of the hall by visiting Hall.
- Propose treatment solutions that balance absorption, diffusion, and bass control etc, suitable for multipurpose use.
- Provide detailed specifications of materials, including ratings, dimensions, finishes, and compliance with fire safety and durability standards.
- Submit a layout plan indicating the placement of acoustic panels, diffusers, bass traps etc., and other elements.
- Outline installation methodology, timelines, and maintenance requirements.

3. Deliverables

Vendors must submit:

- Technical Proposal including:
  - Acoustic design and drawings.
  - Material specifications and certifications.
  - Layout and treatment plan.
  - Work programme.

- Demonstration:
  - Presentation/design of the proposed solution- within 3 weeks of intimation.
  - Real-life demo, if required.

4. Evaluation Process

- Stage 1: Technical evaluation of proposals.
- Stage 2: Vendor presentations and demonstrations.
- Stage 3: Shortlisting, based on technical merit and demonstration quality. A sub-committee of Members of Managing Committee or Purchase Committee shall visit the works executed by contractors found eligible based on documents and technical proposal, and shortlist three whose work it finds to be of best quality.

- Stage 4: Financial bids/proposals will be taken from 3 shortlisted contractors only and opened.
- Stage 5: Contractors are not to be paid more than what they charged others in the last one or two projects.
- Stage 6: Payments will be made in maximum five stages upon satisfactory completion and verification by consultant and countersigned by M.C.

5. Timeline

- Proposal Submission Deadline: 03.10.2026 at 11.00 a.m.
- Vendor Presentations/Demos: To be intimated
- Shortlisting Announcement/Date: To be intimated
- Vendor shall ensure that all required technical, commercial and supporting documents are submitted before the deadline
- Completion of work: Within 120 days from the date of award/ work order.

6. Contact Information

All proposals must be submitted to: -

- Shri Kulwinder Singh, Site Engineer, o/o The Punjab IAS & PCS Officers Cooperative House building Society Ltd., Mullanpur, District SAS Nagar.
  Email: pbiaspcs2005@gmail.com
  Mobile: 9463389450

7. Disclaimer

The Punjab IAS & PCS Officers Cooperative House Building Society Ltd., Mullanpur reserves the right to accept or reject any proposal to shortlist vendors based on technical merit, and to invite financial proposals only from those shortlisted.

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